



Nottinghamshire Phoenix  
Programme



# Senior Career GP Series

#2 PREPARING FOR  
RETIREMENT

WEDS 22<sup>ND</sup> FEB 2023

# Outline

- ▶ Welcome/Introduction
- ▶ Mr Michael Wright- Nottingham LMC Chief Exec
- ▶ Dr Marilyn Horner- Retired GP/Trainer, RCGP late career lead
- ▶ Dr Gail Walton- Retired GP, Retention lead Derbyshire Taskforce
- ▶ Breakout rooms
- ▶ Feedback/reflections/Q&A
- ▶ Future event/resources

“

If you weren't here right now and were already retired, where would you be & what would you be doing?

”

[ADD TO THE CHAT](#)



# Breakout Rooms

What could you change inside your current job to help you in some way prepare for retirement?

If you were to refocus 30-60mins of your time each week, what would you do with it to help you with retirement planning?

Identify 3 small things you could do that could be your first steps towards retirement planning

# Feedback Link

[https://forms.office.com/Pages/ResponsePage.aspx?id=sITDN7CF9Ueylge0jXdO4yWub\\_p0hFdGkebuQTO5C05UQVE4UVVNNFRPR0RIOVNNVVdLT1RNSFRNVi4u](https://forms.office.com/Pages/ResponsePage.aspx?id=sITDN7CF9Ueylge0jXdO4yWub_p0hFdGkebuQTO5C05UQVE4UVVNNFRPR0RIOVNNVVdLT1RNSFRNVi4u)

# Resources

- ▶ Retirement checklist
- ▶ RCGP: Established GP support: [Established GPs \(rcgp.org.uk\)](http://rcgp.org.uk)
- ▶ NHS Pensions Retirement Guide- **read in full 12/12 prior to retirement:** [NHS Pensions - Retirement Guide \(nhsbsa.nhs.uk\)](http://nhsbsa.nhs.uk)
- ▶ PCSE: GP Pensions: **start process 4-6/12 before intended retirement date**  
[GP Pensions - Primary Care Support England](#)
- ▶ Phoenix Programme
- ▶ Derbyshire Taskforce
- ▶ [Wessex LMCs: 24 Hour Retirement for GPs](#)

PCSE Retirement Guide Go back to the homepage

### Six step retirement process

- Step One**  
Agree your retirement date  
Obtain agreement of the date you can retire from the relevant parties.  
At least 8 months before retirement date
- Step Two**  
Check your pension record is up to date  
Review your records to ensure that they are accurate and up to date. Submit any missing annual certificates or self-assessment forms via PCSE Online.  
At least 8 months before retirement date
- Step Three**  
Submit your AWE form to PCSE  
Once your retirement date has been agreed and you have confirmed your records are up to date you need to submit a Retirement Benefits Claim Form (RBCF) to PCSE.  
6-8 months before retirement date
- Step Four**  
Submit your performed or retirement or 24 hour retirement  
Log into PCSE Online and submit your retirement/24 hour retirement request to the Performance Ltd team.  
6-8 months before retirement date
- Step Five**  
PCSE will process your AWE  
PCSE will contact you if there is any missing information or documents required for your AWE form to be processed and submitted to NHS Pensions.  
1 - 3 months before retirement date
- Step Six**  
NHS Pensions will calculate your pension  
Once NHS Pensions has received the processed AWE form from PCSE they will calculate your pension benefits and send you a letter of confirmation.  
1 month before until 30 days post retirement date

# PCSE 6 step retirement process

STEP 1: Agree retirement date  
STEP 2: Make sure pension record is up to date  
STEP 3: Submit **AW8 form** (retirement benefits claim form)  
STEP 4: Submit **performer list retirement**  
STEP 5: PCSE process AW8 form  
STEP 6: NHS Pensions calculate pension

STEP 1: AT LEAST 6/12 BEFORE  
STEP 2: PCSE ONLINE- AT LEAST 6/12 PRIOR  
STEP 3: TO PCSE 4-6/12 BEFORE  
STEP 4: PCSE ONLINE 4-6/12 PRIOR  
STEP 5: 1-3/12 PRIOR TO RETIREMENT DATE  
STEP 6: 1/12 PRIOR TO AND UP TO 30 DAYS AFTER RETIREMENT DATE